



## CONTACT INFORMATION

### MECHANICAL /

#### VSC Claims Payment

payments@portfolioco.com.

→ Start a MECHANICAL claim online at [claims.portfolioco.com](https://claims.portfolioco.com)

### NON-MECHANICAL CLAIMS

#### GAP/Theft/Deposit Protect/Brake Plus

gapclaims@portfolioco.com

### PROTECTION (Non-Mechanical)

proclaims@portfolioco.com

### PREPAID MAINTENANCE

ppm@portfolioco.com

### CONTRACT ADMINISTRATION

Remittance, contract changes,  
cancellations and self-service cancellations

Visit [portfolioco.com/contractlookup](https://portfolioco.com/contractlookup) or email  
[contracts@portfolioco.com](mailto:contracts@portfolioco.com)

### ACCOUNTING

Accounts receivable

[businessap@portfolioco.com](mailto:businessap@portfolioco.com)

## LOCATIONS

### California

25541 Commercentre Dr, Suite 100  
Lake Forest, CA 92630

### Texas

4100 Alpha Rd, Suite 1000  
Farmers Branch, TX 75244

### Ohio

8370 Dow Circle, Suite 100  
Strongsville, OH 44136